

**Central Oklahoma Perinatal Coalition  
GENERAL MEETING SUMMARY**

**Meeting Date: November 21, 2008**

**Present: Maria C. Arroyo, Oklahoma Health Care Authority (OKHCA); Jean Kelsey, Variety Health Center; Lisa Funderberg, Oklahoma Community Health Services (OCHS); Janis Williams, Central Oklahoma Healthy Start Initiative (COHSI); Bonnie Bellah, Oklahoma Institute for Child Advocacy (OICA); Barbara Boggs, Oklahoma City County Health Department(OCCHD); Karen Hudgen, Variety Health Center; Maggie Lion, Variety Health Center; Lawanna Porter, Central Oklahoma Healthy Start Initiative (COHSI); Sheryl Glover, OCCHD; David Lee, Oklahoma State Department of Health(OSDH); Jill Nobles-Botkin, Oklahoma State Department of Health(OSDH); Belinda Rogers, March of Dimes; Shelly Patterson, Oklahoma Health Care Authority(OHCA); Katherine Gayman, Central Oklahoma Healthy Start Initiative Consumer.**

Agenda Item	Discussion/Summary of Action	Follow-up/Timeline	Responsibility
I. Call to Order, Welcome and Introductions	The meeting was called to order at 11:02 a.m. by Bonnie Bellah, Chair.		
II. Review of Meeting Summary	The minutes from the October 17, 2008 were reviewed and accepted after changes/corrections were made to the announcements by Bonnie Bellah, Chair.		
III. Finalize Local Health System Action Plan (LHSAP)	See Attachment (with notes and changes).		
IV. Organizational Structure – 2009 Leadership and Membership Guidelines	Lawanna Porter of Central Oklahoma Healthy Start Initiative (COHSI) accepted the Co-Chair position for 2009 Central Oklahoma Perinatal Coalition. No other positions were elected at this time and will be at the next meeting on January 16, 2009. Members decided on COPC Membership guidelines and a Membership Commitment Form with a detailed letter explaining the requirements for an active/voting member will be distributed to all members on roster.		

<b>Agenda Item</b>	<b>Discussion/Summary of Action</b>	<b>Follow-up/Timeline</b>	<b>Responsibility</b>
V. Adjournment	Meeting was adjourned at 12:57p.m.		
VI. Next Meeting	The next scheduled meeting is January 16, 2009.		